



13th ABINGDON AIR & COUNTRY 'CHARITY' SHOW - Sunday 6th May 2012
Abingdon Airfield (Dalton Barracks) Oxon: Open 10.00am – 5.30pm
In aid of the Thames Valley & Chiltern Air Ambulance Trust

CRAFT MARQUEE - Stall Booking Form – Sign and send this back with your cheque.

Stall Fee: £30 to book a table (size 6ft length by 2ft 6 wide). For additional tables / space req'd, it will be a further £25 per table.

No. of tables req'd _____ Extra space req'd _____ Total: £ _____

- ALL fees which include a £15 non refundable deposit, must be paid in full at the time of booking.
- **Please note:** Each Stall application entitles you to 1 entry pass which will allow access to site for 1 vehicle, driver & one passenger only. If you require extra assistance on your Stall, extra tickets are to be purchased at the time of booking at £8 per person.

Number of tickets required: ____ Total: £ _____

Cheques made payable to: 'Abingdon Air & Country Show'.

Trading Name: (please print) _____

Contact Name: (please print) _____

Address: (please print) _____

Postcode: (please print) _____ **Tel. No:** _____

Email: (please print) _____

Stall details: (please print) _____

Are there any extra requirements we should be aware of (eg: Clothes rails etc)?

If you have a current Public Liability Insurance Certificate and / or a Risk Assessment Certificate, please supply when submitting this form or bring with you on the day. HSE may do random spot checks on the day.

Do you require an electrical socket: Yes _____ No _____

Do you wish to arrive Saturday 5th May, for an overnight stay? Yes / No

If so, you will need to be self sufficient – toilet facilities on site only and Saturday access to site will be between 3pm and 8pm ONLY. The site gates will be closed after 8pm! Sunday access 7am – 9.30am

Please return completed form / cheque to: Mrs S Porter, AbShow Crafts, c/o 12 Austin Place, Abingdon, Oxon. OX14 1LT. Tel: 01235 529142 - **BY 9TH APRIL!**

YOU MUST SEND THIS FORM / ANY DOCUMENTS & CHEQUE BY THE CUT OFF DATE OF APRIL 9TH 2012 – ANY LATE APPLICATIONS MAY NOT BE HONOURED!

Signed _____ **Date** _____

Please note: The Organisers are NOT responsible for any loss, damage or injuries incurred, whilst you are on MOD Property.

CRAFT TERMS & CONDITIONS:

1. The term 'Craft Stall holder' means any person or company who has paid for and occupies a table pitch within the Marquee at Abingdon Air & Country Show for the purpose of displaying / selling & marketing goods.
2. The 'Craft Stall holder' understands that it is their duty to ensure their table pitch will be left clean and tidy before departing the airfield. This includes all litter, which can be put into the showsite Recycling bins provided, or take it home with you. Any damage must be repaired by the 'Craft Stall holder' before departing. We can trace any offenders!
3. Care must be taken to ensure your Table is kept within the marked boundaries and no further. Any objects on the table which may overlap, must be visible and safely set out as to cause no obstruction or trip hazards to members of the public.
4. The 'Craft Stall holder' will fully comply with all Health & Safety regulations, and observe all NO Smoking policies within the Marquee, areas containing flammable substances or aircraft operating areas.
5. All 'Craft Stall holders' / Helpers MUST display their ID badges / Display the Car Vehicle Passes clearly.
6. All 'Craft Stall holders' should have the appropriate Public Liability Insurance, a copy of which if not supplied at the time of booking in, is to be on view for possible spot checks by the onsite Health & Safety Inspector.
7. No Persons shall tamper or interfere with any aircraft or anything in connection with any aircraft.
8. Any person bringing pets MUST insure that they are kept under control, and Dogs are kept on leads at all times. Abingdon will be a fully active Airfield for the duration of this event.
9. All 'Craft Stall holders' attending Abingdon Air & Country Show may enter the site (Traders entrance is off Barrow Road at the southern end of the airfield – follow the AA Signage for the route into the airfield) from 3pm – 8pm only on Saturday for overnight stay, or between 7am – 9.30am & no later, on showday.
10. ALL fees which include a £15 non refundable deposit, must be paid in full at the time of booking.

----- **Detach here & return the slip below with the booking form / cheque** -----

I agree to the set out Terms & Conditions at Abingdon Air & Country Show 2012.

Signed:

Craft Stall Trading name:

Date: